

AED Education, Maintenance, & Registration

On a regular basis, once a week, you should do the following:

- Check the readiness display to determine the level of battery charge and that the OK symbol is visible.
- Check the Use By date on the therapy electrode packet.
- Check the other emergency supplies that may be stored with the defibrillator.

The AED needs attention if any of the following conditions occur:

- The OK level is not visible
- The level of battery charge is low
- The electrode Use By date has passed

Replace the battery or electrode packet as indicated. If the OK symbol does not appear, call your authorized service personnel.

It is your responsibility to always have access to a spare, fully-charged, properly-maintained battery. The AED performs a daily self-test every 24 hours and every time you turn it on. Use only the accessories specified in the operation and instructions.

The AED must be easily accessible to anyone during the hours of operation for your facility, whether open to the public or employees. Place the AED in high-traffic areas that are both secure and accessible. According to the American Heart Association, a rescuer should be able to reach the potential victim within three minutes. The height to reach the handle of the AED should not be more than 48 inches high per Americans with Disabilities Act (ADA) guidelines.

(SOURCE: La Porte County Emergency Medical Services AED Collective)

Site selection for your AED is important

- Your AED should be easily accessible in a highly visible area and mounted in a way that adheres to ADA guidelines.
- Make sure there is adequate signage to make it easy for individuals to locate the AED.
- Make sure people in your facility know you have an AED and know where it is located.
- The AED ideally should be within a 90-second brisk walk from any point in the area it is meant to serve.
- In multilevel buildings the AED should be located in the same area on each level, if possible, so as to avoid confusion.
- High traffic areas and places of physical exertion are ideal sites for the AED to be located.

For additional information, please go to the [La Porte County EMS AED Collective Website](#).

Registering Your AED

Please [CLICK HERE](#) to register all AEDs.

Even if you did not receive your AED(s) through Healthcare Foundation of La Porte, it is important to register each one of your AEDs. This ensures that HFL, La Porte County Emergency Medical Service, and the community can monitor where devices are located and ensure any AED location gaps are identified.

We, at HFL, have worked with the LaPorte County EMS to ensure our devices have cross-compatible wires and leads. This saves the EMS time and eliminates the need to swap them for those that are compatible with their AED machines. When it comes to sudden cardiac arrest, every second counts!

If you intend to purchase your own AED, please read the [La Porte County EMS purchase guidelines](#). Purchasing the same model makes it easier for Emergency Responders in La Porte County to provide fast, efficient care because they don't have to change out wires or leads when the patient is transferred to an ambulance.